

BSW (Bachelor of Social Work)

Semester	Course Title*	Credit	Total Credits	Total Hours
I	Common Course(English I)	4	19	25
	Common Course (English II)	3		
	Additional Common Course –I (Language)	4		
	Core Course I: Introduction to Social Work	4		
	Complimentary Elective Course I: Sociological Concepts for Social Work	4		
II	Common Course (English III)	4	23	25
	Common Course (English IV)	3		
	Additional Common Course – II (Language)	4		
	Core Course II- Working with Individuals and Families	4		
	Core Course III: Field Work: Development exposure Social Work Camp	4		
	Complementary Elective Course II: Psychology for Social Work	4		
III	General Awareness Course I: Disaster Management	4	20	25
	General Awareness Course II: Introduction to Indian Constitution and Judiciary	4		
	Core IV: Working with groups and communities	4		
	Core V: Field Work- Theoretical concepts and practical orientation in field work	4		
	Complementary Elective Course III: Public Health and Sanitation	4		
IV	General Awareness Course III: Entrepreneurship Development for Social Work Practice	4	24	25
	General Awareness Course IV: Management Information System (MIS) for Social Work	4		
	Core Course VI: Social Work Research and Statistics	4		
	Core Course VII: Theory and Practice of Counseling	4		
	Core Course VIII: Field Work in GO/NGO settings	4		
V	Complimentary Elective Course IV: Human Resource Management	4	18	25
	Core Course IX: Social Welfare Administration	4		
	Core Course X: Panchayath Raj System	4		
	Core Course XI: Research Project Work	4		
	Core Course XII: Field Work- Social Work Study Tour, Reporting and Presentation	4		
VI	Generic Elective Course V : Social Work Concepts and Practices	2	16	25
	Core Course XIII: Social Legislation	4		
	Core Course XIV: Sustainable Development and Participatory Approaches	4		
	Core Course XV: Marginalized and underprivileged sections of Indian Society	4		
	Core Course XVI: Field Work- Internship in Social Work Settings	4		

Semester I

Core Course 1B01BSW: Introduction to Social Work

Objectives:

- Understanding of the History of evolution of Social Work profession.
- Understand the origin and development of system approaches.
- Understand the values of Social Work.

Course Outcomes:

After the successful completion of this course, the student will be able to:

- Plan social work sensitively differentiating the key terms and concepts like social service, social reform and social welfare and focus on their interrelatedness in practicing social work.
- Use the insights gathered from the study of the historical trajectory of development of social work in UK, USA and India in a comparative mode for contemporary social work in the context of globalization.
- Practice social work reflectively, professionally and innovatively through the programmed training in principles and methods of SW
- Anchor personal, social and professional life to value systems and operate within ethical framework

Contents:

Module 1 Basic concepts of social work- Social service, social reform and social welfare

Module 2 Origin and development of social work in UK, USA and India- Philanthropy, charity, welfare, professional social work

Module 3 Social work- Definition, meaning and principles

Module 4 Primary and secondary methods of social work (Micro, Mezo and Macro practices)- definition, objectives and Characteristics.

Module 5: Social Work as a Profession: Characteristics of a profession, code of ethics, social work in India

Semester I
Complementary Elective Course 1
1C01BSW: Sociological Concepts for Social Work

Objectives:

- To introduce the basic Concepts, social institutions and foundations of Sociology.
- To impart basic skills in the application of sociology to the beginners.

Course Outcomes:

The undergraduate on successful completion of the course will be able to

- Translate information about the society and social processes in the practice of Social Work
- Able to incorporate sociological concepts and principles in planning and implementation of programmes

Contents:

Module 1 Definition and meaning of sociology, principles of sociology

Module 2 Basic concepts and definitions of social institutions:- Society, Community, Association, Institutions- Marriage, family & kinship, Social groups – Primary and Secondary groups, accommodation, assimilation.

Module 3 Social Processes- Co-operation, competition

Module 4 Society–Meaning and definitions of society, Socialization process, Culture

Module 5 Social Stratification - Meaning, Social Mobility, Major forms of Social Stratification – Caste, Class and Estate. Marxian and Veblen's theory of Social class.

COMMON COURSE I Communicative English

Name of the Course	Communicative English
Course Code	1A01 ENG
Semester Assigned	1
Number of Credits	4
Contact Hours per Week	5
Total Contact Hours	90
Prescribed Textbook	<i>Equip: English for Undergraduates</i> by Cambridge University Press

Course Outcomes

1. Understand and apply the rubrics of English grammar
2. Recognize and apply the basic patterns in English vocabulary
3. Read and elicit data, information, inferences and interpretations based on a given material in English
4. Develop the ability to speak in English in real life situations
5. Elicit necessary information after listening to an audio material in English
6. Compose academic and non-academic writings including letters, paragraphs and essay on a given topic and CV's for specific purposes

Content Specifications

Module 1 (Grammar and Usage)- 2 Hours/Week

Grammar

Articles, Modals, Tenses, Voices, Subject- Verb Agreement, Direct & Reported Speech,

Usage

Question Tags, Types of Words, Phrasal Verbs and Idiomatic Expressions.

Module 2 (Listening and Speaking) -2 Hours/Week

Listening

What is Communication? Phonemes in English, Syllables and Word Stress, Listening to News Bulletins, Listening to Instructions and Directions, Listening to Lectures, Listening to Speeches

Speaking

Greetings and Introductions, Small Conversations, Talking on Telephone, Making Requests, Making Enquiries, Making Suggestions, Expressing Gratitude, Complaining.

Module 3 (Reading and Writing)- 1 Hour/Week

Reading

Reading Official Letters and Profiles, Reading Advertisements, Reading News Reports, Reading Charts, Reading Online Content.

Writing

Writing Paragraphs, Taking and Making Notes, Essay and Academic Writing, Writing Letters, Writing Resumes.

COMMON COURSE 2. Readings on Kerala

Name of the Course	Readings on Kerala
Course Code	1A02 ENG
Semester Assigned	1

Number of Credits	3
Contact Hours per Week	4
Total Contact Hours	72
Prescribed Textbook	<i>Multiple Modernity: Readings on Kerala</i> published by Hornbill Publications

Course Outcomes

1. Understand the basic facts and patterns regarding the cultural evolution of Kerala through articles, poems, stories, life writings and historical narratives.
2. Acquaint with the life and works of the illustrious leaders of Kerala Renaissance and the major events.
3. Assimilate the notion of Kerala as an emerging society and critically examine the salient features of its evolution.
4. Understand the evolution and contemporary state of the concept of “gender” with reference to Kerala
5. Understand the form and content of Kerala’s struggle against “casteism” and for “secularism”
6. Develop an awareness about the ecological problems and issues in Kerala

Content Specifications

Module 1- (2 Hrs/Week)

1. “Conversation”: SreeNarayana Guru
2. “Curing Caste”: Sahodaran Ayyappan
3. Excerpts from “Eri”: Pradeepan Pambirikkunnu
4. Excerpts from Kelu: N. Sasidharan, E.P. Rajagopalan
5. Excerpts from “Parting from the Path of Life”: Cherukad Govinda Pisharodi

Module 2- (2 Hrs/Week)

1. “Not an Alphabet in Sight”: Poykayil Appachan
2. “Kuttippuram Palam”: Idasseri
3. “Courageous Act”: Anasuya Menon
4. “Vaikom Satyagraha”: K. N.Panikkar
5. “The Voice”: Suresh Menon

ADDITIONAL COMMON COURSE : VII-2

नया साहित्य (NAYA SAHITHYA)

SEMESTER	COURSE CODE	HOURS PER WEEK	CREDIT	EXAM HRS
1	1 A07-2HIN	5	4	3

COURSE OUTCOME

CO1 : Understand the style of hindi prose.

CO2 : Understand history of hindi prose.

CO3 : Develop critical thinking

CO4 : Analyse hindi prose and hindi criticism.

Unit I :

1. ईर्ष्या तू न गई मेरे मन से – रामधारी सिंह दिनकर
2. यदि महाभारत फिर से लिखा जाए – शरद जोशी

(25 Hrs)

Unit II :

1. एक कुत्ता और एक मैना - हज़ारी प्रसाद द्विवेदी,
2. ये हैं प्रोफसर शशांक – विष्णुकांत शास्त्री

(25Hrs)

Unit III:

1. साँप – अज्ञेय
2. माँ पर वही लिख सकता कविता – चन्द्रकान्त देवताले
3. चंपा काले काले अच्छर नहीं छिबहती – त्रिलोचन शास्त्री

(25 Hrs)

Unit IV:

1. फर्क नहीं पड़ता – केदार नाथ सिंह
2. स्त्री – सुशीला टाक भौरै

(15 Hrs)

COMMON COURSE I:
സാഹിത്യഗണങ്ങൾ
(പഠനമണിക്കൂർ -90)

SEMESTER	COURSE CODE	HOURS PER WEEK	CREDIT	EXAM HRS
I	1A07-2MAL	5	4	3

COURSE OUTCOME

CO1. മലയാളഭാഷയുടെയും സാഹിത്യത്തിന്റെയും വികാസപരിണാമത്തിൽ വിവിധ സാഹിത്യജനുസ്സുകൾ ചെലുത്തിയ സാധ്യനത്തെക്കുറിച്ചുള്ള അവബോധം രൂപപ്പെടുത്തുക.

CO2. സാഹിത്യസാദനത്തിനും സാഹിത്യപാഠങ്ങളുടെ വിശകലനത്തിനും വിദ്യാർത്ഥികളെ പ്രാപ്തരാക്കുക.

CO3. നാടകം/സിനിമ തുടങ്ങിയ കലാരൂപങ്ങളുടെ ആസ്വാദനത്തോടൊപ്പം അവയുടെ ഭാവതലത്തെ വിമർശനാത്മകമായി സമീപിക്കാനുള്ള പ്രാപ്തി നേടുക.

CO4. വിദ്യാർത്ഥികൾക്കിടയിൽ വായനയും കലാരൂപങ്ങളുടെ ആസ്വാദനവും തുടർപ്രക്രിയയായി മാറ്റാനുള്ള പ്രേരണ നൽകുക.

യൂണിറ്റ് 1

(പഠനമണിക്കൂർ -25)

കവിത

1. സൂര്യകാന്തി- ജി.ശങ്കരക്കുറുപ്പ് (ജി.യുടെ തെരഞ്ഞെടുത്ത കവിതകൾ)
2. കറുത്തചെട്ടികൾ- ഇടശ്ശേരി (ഇടശ്ശേരി സമ്പൂർണ്ണകൃതികൾ, മാതൃഭൂമി)
3. ചോറുണ്- ഒ.എൻ.വി (ഒ.എൻ.വിയുടെ തെരഞ്ഞെടുത്ത കവിതകൾ, ഡി.സി. ബുക്സ്)
4. ഇവനെക്കുടി- സച്ചിദാനന്ദൻ (സച്ചിദാനന്ദന്റെ കവിതകൾ, ഡി.സി. ബുക്സ്)
5. വൈക്കോൽപ്പാവ- ലോപ. ആർ - (വൈക്കോൽപ്പാവ, ഡി.സി. ബുക്സ്)

യൂണിറ്റ് 2

(പഠനമണിക്കൂർ -23)

നാടകം/സിനിമ

1. ഹിംസാടനം- എൻ. ശശിധരൻ (ലിപി പബ്ലിക്കേഷൻസ്)
2. പൊന്തൻമാടം- ടി.വി. ചന്ദ്രൻ (സിനിമാപഠനം മാത്രം, തിരക്കഥ പഠിക്കേണ്ടതില്ല)

യൂണിറ്റ് 3

(പഠനമണിക്കൂർ -20)

നോവൽ

1. ഒരു സാദുനോട്ടക്കാരന്റെ ഭക്ഷണപര്യവേഷണങ്ങൾ- വിനു എബ്രഹാം (ഹരിതം ബുക്സ്)

യൂണിറ്റ് 4.

(പഠനമണിക്കൂർ -22)

പാന

1. മറ്റൊരുവിധമായിരുന്നെങ്കിൽ- കല്പറ്റ നാരായണൻ മറ്റൊരുവിധമായിരുന്നെങ്കിൽ, ലിപി പബ്ലിക്കേഷൻസ്)
2. ബഷീർ-സന്യാസം, വിപ്ലവം,ജീവിതം- എം.എ റഹ്മാൻ (ബഷീർ ഭൂപടങ്ങൾ, ബുക്ക്പോയിന്റ്)

Semester II
Core Course
2B02BSW: Working with Individuals and Families

Objectives:

- Gain overall understanding about problems of individuals and families.
- Be equipped with different theoretical and practical understanding of social casework.

Course Outcomes:

The undergraduate on successful completion of the course will be able to

- Develop the interpersonal and intrapersonal skills along with the awareness of four Ps required to successfully work with individuals and families giving special attention to transitional situations.
- Practice social work professionally distinguishing casework and counselling
- Do social work with a deep awareness of risks, needs, rights and responsibilities

Contents:

Module- 1 Social Casework: Definition and Meaning, Similarities and Differences between Social casework & Counseling,

Module-2 Components of social casework: 4 P's- Person, Problem, Place and Process.

Module- 3 Principles of Social Casework Practice

Module- 4 Tools and techniques in social case work, professional qualities and skill needs of a social case worker

Module- 5 Practical learning of social case work process.

Core Course
2B03BSW: Field Work: Development Exposure Social Work Camp

Objectives:

- To understand the local level developmental initiatives
- To know the scope of social worker in development
- Develop skills in dealing with society

Course Outcomes:

The social work student who completes the course will acquire the skills for

- Reconstituting oneself by self-exposure through the camp for bringing about sustainable development and enable the same in individuals and communities
- Becoming a leader with excellent communicative and reporting abilities in situations of need
- Intervention for bringing about change for the better

Contents:

Module-1 Leadership- Definition, types/styles, leadership qualities,

Module-2 Communication- Definition, communication process, types of communication (verbal, non verbal/inter personal, written, formal & informal, visual communication), barriers in communication.

Module-3 Developmental exposure social work camp

Module-4 Reporting the developmental exposure social work camp and presentation of learning, observation, etc of developmental exposure social work camp

Module-5 Practical sessions for developing communication skills, appropriate body language, public speaking skills, active listening skills, self confidence building, problem solving/negotiation skills, good manners to be kept while dealing with community and clients.

**Complementary Elective Course
2C02BSW: Psychology for Social Work**

Objectives:

- To enable students to understand the basic nature and scope of psychology.
- To provide the students with an overview of various psychological aspects which are relevant in social work.

Course Outcomes:

On successful completion the student will be able to

- Practice social work more scientifically and objectively making use of psychological insights into the evolution and development of individual and community dispositions
- grasp the significance of the context in question with the full implication of the psychological concerns manifest through the individual and community behaviour
- learn and apply concepts regarding IQ and EQ in mutual integration to understand the context better in social work
- understand and explain violence as a consequence of factors beyond the individual while engaged in social work

Contents:

Module 1: Psychology- Definition, Origin, nature and scope

Module 2: Motivation -Definition and types, Maslow's need hierarchy

Module 3: Emotions - Definition, types and emotional intelligence

Module 4: Personality -Definition, origin of personality and psycho analytical theory

Intelligence - Definition, concepts of IQ, Measuring IQ

Module 5: Social psychology- Personal behavior, learning theory, personality and violence-institutional and societal.

Common Course III - 2A03 ENG Readings on Life and Nature

Name of the Course	Readings on Life and Nature
Course Code	2A03 ENG
Semester Assigned	2
Number of Credits	4

Contact Hours per Week	5
Total Contact Hours	90
Prescribed Textbook	<i>Nature Matters</i> by MainSpring Publishers

Course Outcomes

1. Understand the basic themes and issues related to ecology through articles, poems, stories, life writings and historical narratives.
2. Assume ecologically friendly attitudes in events related to everyday life.
3. Identify the specific ecological problems related to Kerala.
4. Identify the major ecological movements around the world and within the country.
5. Ability to express specific opinions when confronted with ecology/development binary.
6. Identify the major or minor ecological issues happening around the student's native place.

Contents

Module – I (2 hours/week)

1. Environmental Studies: Definition, Scope and Importance
2. Concept of an Ecosystem
3. The Fish – Elizabeth Bishop
4. Trophic Cascade – Camille T. Dungy
5. The Rightful Inheritors of the Earth – Vaikom Muhammad Basheer

Module – II (2 hours/week)

1. Biodiversity
2. Disaster Management: Floods, Earthquakes, Cyclones, Landslides
3. Real Estate - Sebastian
4. The Truth about the Floods – Nissim Ezekiel
5. Matsyagandhi – Sajitha Madathil

Module – III (1 hour/week)

1. Role of an Individual in Prevention of Pollution
2. Environmental Values
3. The End of Living - The Beginning of Survival – Chief of Seattle
4. Going Local – Helena Norberg-Hodge

Common Course IV 2A04 ENG Readings on Gender

Name of the Course	Readings on Gender
Course Code	2A04 ENG
Semester Assigned	2
Number of Credits	3
Contact Hours per Week	4
Total Contact Hours	72
Prescribed Textbook	<i>Plural Perspectives</i> by Macmillan Publishers

Course Outcomes

1. Understand the basic themes and issues related to gender through articles, poems, stories, life writings and historical narratives.
2. Understand the divergent approaches towards gender issues.
3. Understand gender as a social construct and also as a site of struggle.
4. Critically engage with certain seminal topics that have become a part of gender studies.
5. Understand the basic gender issues faced by Kerala.

6. Appreciate and use gender sensitive and politically right terms and usages in everyday life.
Contents

Module – I (2 hours/week)

1. “An Introduction”- Kamala Das (Poem)
2. “Kitchen Rags”- Vijila Chirappadu (Poem)
3. “Dakshayani Velayudhan: A Life Sketch”- Meera Velayudhan (Biography)
4. “Learning to be a Mother: - Shashi Deshpande (Essay)
5. “Is this Desirable”- Lalithambika Antharjanam (Story)

Module – II (2 hours/week)

1. “Still I rise”- Maya Angelou (Poem)
2. “I am not that Woman”- Kishwar Naheed (Poem)
3. “Structural Violence and the Trans Struggle for Dignity”- Gee Imaan Semmalar(Essay)
4. “Gender Justice and Media”- Ammu Joseph
5. “Clothing Matters: Visiting the Melmundusamaram in Keralam”- K M Sheeba

COMMON COURSE II

ഗദ്യമാതൃകകൾ
(പഠനമണിക്കൂർ- 90)

SEMESTER	COURSE CODE	HOURS PER WEEK	CREDIT	EXAM HRS
II	2A08-2MAL	5	4	3

COURSE OUTCOME

CO1. വിവിധഗദ്യരൂപങ്ങളുടെ ഘടന, പ്രമേയം, ആഖ്യാനം എന്നിവ സാമാന്യമായി പരിചയപ്പെടുകയും ആസ്വാദനശേഷി വളർത്തുകയും ചെയ്യുക.

CO2. ജീവിതമെഴുത്ത് രൂപങ്ങളായ ആത്മകഥ, ജീവചരിത്രം, സ്മരണ തുടങ്ങിയവയുടെ വായനാനുഭവം രൂപപ്പെടുത്തുക

CO3. സഞ്ചാരസാഹിത്യമാതൃകകൾ പരിചയപ്പെടുകയും യാത്രയുടെ അനുഭവം, ആഖ്യാനം, വിപണനം, രാഷ്ട്രീയം എന്നിവ വിമർശനബുദ്ധ്യോ വിലയിരുത്തുകയും ചെയ്യുക.

CO4. അനുഭൂതികളുടെ ആവിഷ്കൃതരൂപങ്ങളെ അടുത്തറിയുകയും ഉപരിവായനയിൽ താല്പര്യമുണ്ടാക്കുകയും ചെയ്യുക.

CO5. യാത്രകൾ സംഘടിപ്പിക്കുകയും യാത്ര അനുഭവിക്കുകയും ആസ്വാദനക്കുറിപ്പുകൾ തയ്യാറാക്കുകയും ചെയ്യുക.

യൂണിറ്റ് -1

(പഠനമണിക്കൂർ- 25)

1. സ്ത്രീജനം- കെ സരസ്വതിയമ്മ (പെൺബുദ്ധിയും മറ്റ് പ്രധാനകഥകളും- ഡി.സി.ബുക്സ്)
2. മോതിരം- കാരൂർ (ഡി.സി.ബുക്സ്)
3. കോമ്പിപ്പുശാരിയുടെ വാതിൽ- ഒ.വി വിജയൻ (ഡി.സി.ബുക്സ്)
4. മോഹമഞ്ഞ- കെ. ആർ.മീര (കറന്റ് ബുക്സ്)
5. ആദം- എസ്. ഹരീഷ് (ഡി.സി.ബുക്സ്)

യൂണിറ്റ് -2

(പഠനമണിക്കൂർ- 20)

ആത്മകഥ

1. ജീവിതപ്പാത - ചെറുകാട്

(കുട്ടിക്കാലം എന്ന ഭാഗത്തെ ഗ്രാമവൃക്ഷത്തിലെ കുയിൽവരെയുള്ള 6 അധ്യായങ്ങൾ മാത്രം) (കറന്റ് ബുക്സ്)

യൂണിറ്റ് -3

(പഠനമണിക്കൂർ- 20)

ജീവചരിത്രം

1. ചങ്ങമ്പുഴ നക്ഷത്രങ്ങളുടെ സ്നേഹഭാജനം- പ്രൊഫ. എം.കെ. സാനു (ആദ്യത്തെ 4 അധ്യായങ്ങൾ മാത്രം) (ഡി.സി.ബുക്സ്)

യൂണിറ്റ് 4-

(പഠനമണിക്കൂർ- 25)

യാത്രാവിവരണം

1. കു.. കു.. കു.. കു.. തീവണ്ടി- അനിതാ നായർ (മാതൃഭൂമി ബുക്സ്)

ADDITIONAL COMMON COURSE :VIII-2

साहित्य और प्रयोग(SAHITYA AUR PRAYOG)

SEMESTER	COURSE CODE	HOURS PER WEEK	CREDIT	EXAM HRS
II	2A08- 2HIN	5	4	3

COURSE OUTCOME

CO 1 : Understand the stories.

CO2 : Understand the importance of letter writing and translation.

CO3 : Develop communicative skill in hindi.

CO4 : Develop creative writing skill in hindi.

Unit I :

कहानी

1.प्रेमचन्द -परीक्षा

2.फणीश्वरनाथ रेणु - पंचलाइट

3.मन्नु भण्डारी - यही सच है

4.मैत्रेयी पुष्पा - बिछड़े हुए

(30 Hrs)

Unit II :

पत्र लेखन का महत्व – वाणिज्यिक या व्यावसायिक पत्र लेखन – उसकी विशेषताएँ – व्यावसायिक पत्र का स्वरूप – व्यावसायिक पत्र के प्रकार – पूछताछ संबंधी – व्यापारिक प्रस्ताव, माल मंगाने के आदेश संबंधी – संदर्भ पत्र – शिकायती –तकादे या भुगतान संबंधी – बैंक और बीमा संबंधी – आवेदन पत्र –परिपत्र।

(20 Hrs)

Unit III:

अनुवाद – उसकी आवश्यकता और महत्व – साहित्यिक अनुवाद – समाचार पत्रों के लेख का अनुवाद – वैज्ञानिक लेख तथा सामाजिक शास्त्र से संबंधित लेखाओं का अनुवाद – किसी परिच्छेद का हिन्दी से अंग्रेज़ी में तथा अंग्रेज़ी से हिन्दी में अनुवाद।

(20 Hrs)

Unit IV:

व्याकरण – संज्ञा – सर्वनाम – लिंग – वचन – पुरुष – विशेषण – क्रिया – काल – कारक – मुहावरे एवं कहावतें (निम्नलिखित तालिका से ही शब्दों को चुनिए)

SEMESTER III
Core Course
3B04BSW: Working with groups and communities

Objectives

- Gain overall understanding about groups and communities.
- Learning the theoretical aspects and acquiring skills in working with groups and communities.
- Understand about community organization

Course Outcomes:

The social work student after successful pass in the course

- Learns the conceptual meaning of group and group work, types, principles and processes involved and skills required for forming and working with groups.
- Develops a keen sense of distinction among groups and learns to constitute groups or associate with groups for social work.
- Learns community organization and stages in group development which enables the social worker to plan, execute and complete projects with professional competence.

Contents:

Module- 1 Definition and meaning of groups and group work, principles, skills and process of Group Work,

Module 2:Types of groups (open and closed groups; social treatment groups (Re-socialization, groups, therapeutic groups, T-groups); task oriented groups (forum, committees and work team); developmental groups (Kudumbasree, self-help groups and joint liability groups)

Module- 3 Stages in group development: - pre-group stage, orientation stage, problem solving stage, termination stage - (Forming,Storming, Norming, Performing and Adjourning).

Module- 4.Definition and meaning of community and community organisation, types and characteristics of communities (Rural, Urban and Tribal)

Module- 5- Community Organisation- Objectives, steps, basic principles and models.

Core Course

3B05BSW: Field Work- Theoretical concepts and practical orientation in field work

Objectives:

- Understand the need and importance of field work in Social Work Profession
- Develop skills in documenting field work process and report preparation

Course Outcomes:

The social work student is expected to

- realize the need for and objectives of field work in social work education for professional excellence
- learn the principles involved in the structured planning and implementation of field work and work towards acquiring those skills.
- Exhibit the skills to prepare work records and reports and present and submit them punctually

Contents:

Module 1 Need and objectives of field work in social work practices

Module 2 Planning, structuring and implementing field work

Module 3 Documenting the field work and reporting (field logs/notes diary, photographs, video graphs, etc)

Module 4 Field work in PRIs and field work record preparation and submission

Module 5 Summary report preparation and Presentation of field work

General Awareness Course 3A11BSW: Disaster Management

Objective: To study disaster & the emerging approaches in disaster reduction and its management.

Course Outcomes:

Students of social work bachelor programme are trained to

- Understand and use key terms and concepts associated with Disaster Management
- Identify types, stages and consequences of disasters in specific and apply them for social work for prevention, mitigation, relief and rehabilitation work.
- Have a detailed knowledge of the institutional framework set up for Disaster Management and feel the need to associate with them voluntarily in times of urgency

Contents:

Module-1 Definition and meaning of Disaster, Environmental disaster and manmade disaster, scope for environmental social work

Module 2 Major Environmental disasters –

Geophysical – earthquakes, landslides, volcanic eruption, soil erosion, tsunami

Hydrological -avalanches, sea level increase and floods

Climatological -climate change- extreme weather condition including extreme temperature/heat waves, cold waves and erratic rainfall, wildfire, drought, lightening

Meteorological - cyclones/hurricanes

Biological -epidemics born by water, insects, birds and animals

Module 3 Major Manmade disasters –conflicts/communal violence, famine, displacement, industrial hazards/accidents, chemical hazards-release of toxic chemicals, road/transport accidents, nuclear explosion

Module 4 Phases of Disaster Management- Three Stages:

Stage 1. Pre-disaster stage (Disaster preparedness):- Preparing disaster preparedness plan- Preparing hazard zonation/vulnerable are maps, predictability/forecasting and warning, preparedness through (IEC) Information, education & Communication, Mitigation - Disaster resistant house construction, population reduction in vulnerable areas, awareness, forming

trained rescue team

State 2. Emergency stage-Rescue operation – search operation, immediate relief (food, shelter, medical assistance, assessment surveys Stage 3. Post Disaster stage-Rehabilitation: post trauma counseling, social aspects, economic/livelihood aspects, infrastructure- housing, sanitation, drinking water, roads, bridges, etc.

Module-V Institutional Frame work- Disaster Mitigation Institutions - Meteorological Observatory, Seismological Observatory, Volcano logy Institution, Hydrology Laboratory, Industrial Safety Inspectorate, Institution of Urban & Regional Planners- Chambers of Architects, Engineering Council, Community involvement, Role of PRIs, Role of Media

Semester III

General Awareness Course

3A12BSW: Introduction to Indian Constitution and Judiciary

Objectives:

- To enable the students to grow in to responsible citizens taking pride in the secular
- and democratic systems of the country
- To give the students a general understanding of Indian Constitution

Course Outcomes:

Social work undergraduate on successful completion would be able to

- Operate as a responsible individual and professional social worker adhering to the constitutional principles and democratic spirit.
- Develop significantly a working awareness of constitutional principles, judicial system, criminal procedures and probation system and apply them in practice in social work

Contents:

Module-1 Framing of Indian constitution - Historical background, Constituent assembly of India, Philosophical & political foundations of the Indian constitution, Secularism in Indian constitution

Module 2 Fundamental rights, duties, directive principles and citizenship

Module-3 Judicial System in India – Court of law, Writs, Public interest litigation

Module 4 Criminal Procedures

Module 5 Probation system

Semester III
Complementary Elective Course
3C03BSW: Public Health and Sanitation

Objectives:

- To develop an understanding of health and sanitation
- To develop an understanding of health care and nutrition management system

Course Outcomes

The social work student on graduation will be able to

- 1: Understand and use the terminology and concepts of public health and sanitation in general and also in Kerala context
- 2: Develop a thorough awareness of NHM, health insurance, organ transplantation and rules on which these facilities are based and employ the knowledge in social work context.
- 3: Have close knowledge of international organizations and agencies related to the course to public health and sanitation concerns

Contents:

Module 1 Definition and meaning of health (physical and mental) & public health, concept of hygiene, drinking water & sanitation issues, nutrition, determinants of health, indicators of health.

Module 2 Public health system in Kerala- primary, secondary and tertiary level, National health policy, immunization programme

Module 3 Role of PRIs in public health, sanitation and nutrition, Programmes of ICDS in nutrition management

Module 4 Objectives and activities of National Health Mission, health insurance, organ transplantation- legal procedures

Module 5 International Agencies in health sector- UN Organizations {World health organization (WHO), United Nations Children's Fund (UNICEF), Food and Agriculture Organization (FAO), International Labour Organization (ILO)}, NGOs- Rock Feller Foundation, Ford Foundation, Co-operative for Assistance and Relief Everywhere (CARE), International Red Cross.

Semester IV
Core Course
4B06BSW: Social Work Research & Statistics

Objectives:

- Develop ability to utilize the research process to conduct need based survey and studies.
- Develop ability to recognize and utilize research as a scientific approach in problem solving process in Social Work practice.
- Develop ability to function as a member of research team.

Course Outcomes:

The social work undergraduate who completes the course

- 1: Understands the significance of research as the fundamental constituent of modern social work and knowledge generation in the field
- 2: Acquires the skills for employing the research processes in social work practice.
- 3: Develops skills for using new technology for data collection, analysis and preferential outcome processing.

Contents:

Module: 1 Definition, Scope/ Uses of Social Work Research: Definition and objectives Social Work Research, Scope/uses of research in social work practices

Module: 2 Methods of Social Work Research: Basic understanding of research methods- Field study method, survey method, experimental method, case study method and historical research method.

Module: III- Planning and organizing research study: Identification and formulation of social work research problems and synopsis preparation- Developing title, conceptual framework & explanation of concepts, identification of related variables, setting up of objectives of the study, source of data, formulation of Hypothesis, scope and dimensions of the study, pilot study, pre-test.

Module: IV- Coverage:

- Definition of Population/ Universe
- Sampling- difference between census and sampling method, need for sampling, advantages and disadvantages of sampling method
- Sampling design- Steps in developing a sampling design, sapling techniques/methods (probability and non probability methods), sampling error
- Data collection- methods and tools for Data collection (Observation, Interview, and Questionnaire)
- Methods of Data processing- Editing, Classification, Coding, Tabulation, and Analysis
- Organising research findings and suggestions
- Research Reporting-Principles of Research Reporting, contents of research report, bibliography.

Module: V- Social Statistics:

- Definition and meaning of statistics and use of statistics in social work practice.
- Central Tendency-Arithmetic Mean, Median, Mode.
- Presentation of Data- Frequency Tables, Charts, Graphs
- Interpretation of statistical data.
- SPSS Software

Core Course**4B07BSW: Theory and Practice of Counselling****Objectives:**

- To know the basic concepts in counseling
- To learn the scope of counseling
- To acquire skills in counseling

Course Outcomes:**Social work graduate at the point of successful completion**

- 1: Exhibit expertise in the use of terminology, key concepts
- 2: Develop a conviction about the need and scope of counseling
- 3: Acquires the skill for different types of counseling in different sites

Contents:

Module—1Counseling: Definition and meaning, principles, skills and techniques (observation, listening, non – verbal Behaviour, communication, questioning, silence, transference) in counseling.

Module—2 Counselling process- Types of Counselling, counseling process/steps, techniques and skills of counselling

Module 3Counselor counselee relationship: factors influencing the relationship, ethics in counseling

Module—4Counselling in different setting

- Family counselling: premarital, marital, sex education, family counselling, HIV/AIDS counseling.
- School counseling: scholastic backwardness, emotional disturbances, problems of the adolescences, life skills.
- Vocational counselling: career guidance, job adjustment, placement counselling.
- De – addiction counselling.
- Counselling in crisis situation

Module- 5Practical Training in Counselling

Semester IV
Core Course
4B08BSW: Field Work in GO/NGO settings

FIELD WORK CURRICULAM

INTRODUCTION

Field work is an integral part of the total programme of training in Social Work. It consists of practicing Social Work under the guidance of trained field instructors in selected Social Welfare agencies and other type of placement. It enables the students to see the applicability of theoretical knowledge taught in the class room to actual situations requiring Social Work intervention. It is both goal oriented to solve a particular problem to which a student address his or her particular activities and student cantered in relation to his or her particular interest areas and aptitudes. Field Work has the dual purpose of promoting the students own learning while contributing to the development of the people with whom he or she works especially the disadvantaged sections of the society.

Students will have concurrent field work during the programme. They are expected to put in a minimum of five hours of field work in a week excluding travel, Report writing and Conferences. The field work will begin at the second week of the semester itself and will be concluded at the close of the respective semester.

Students go through various programmes like Rural Camp, Agency visits and Community Intervention Programmes throughout their training. All through the tenure students profit from Home Visits with a professional mind set.

Objectives of Field Work

- To offer purposeful and guided learning experience to students through interaction with life situation.
- To foster attitudes in students towards the development of professional self, self-awareness, appreciation of both one's capacities and limitations.
- To develop in the student the required skills in helping the needy through organisational work and use social work methods.

Course Outcomes

On successful completion of the course, the social work student will be able to

- Acquaint with functioning of social work agencies and their programmes
- Translate theoretical concepts and knowledge in to practice
- Develop capacity and skills to deal with various social problems
- Plan, implement, monitor and evaluate need based programmes for the benefit of the target community, institution and area.
- Build professional social work capacity

Semester No – 1: Observation Visits (Minimum 7 visits)

Semester No – 2: Rural camp. (10 Days)

Semester No – 3: Placement in Rural / Panchayat Settings.(20 days)

Semester No – 4: Placement in Urban Settings. (20 days)

Semester No – 5: Placement in GO, s / NGO's Settings.(20 days)

Semester No – 6: Block Field Work. . (30 days)

Semester IV

General Awareness Course

4A13BSW: Entrepreneurship Development for Social Work practice

Objective: To help the students understand the concepts of entrepreneurship and to develop the Entrepreneurial skills among them.

Course Outcomes:

Social work graduate at the point of successful completion will be able to

- 1: demonstrate expertise in the practical use of the terminology, key concepts and principles of entrepreneurship.
- 2: connect the institutional support for entrepreneurship to social work practice.
- 3: acquire entrepreneur skills

Contents:

Module 1 Entrepreneurship- definition and meaning, Entrepreneur- Definition, qualities, skills, types of entrepreneurs

Module 2 Theories of entrepreneurship, Practices to entrepreneurship development

Module 3 Entrepreneurial Competencies, Roles of an entrepreneur in Economic development

Module 4 Roles of Government and PRIs in developing Entrepreneurship, Institutional Support to Small Entrepreneurs- National Small Industries Corporation Ltd- Small Scale Industries Board- State Small Industries Development Corporations- MSME Institute-DICs- Industrial Estates- Specialized institutions- Technical Consultancy Organisations, Entrepreneurship Development Programme (EDP) – Need, Objectives, Phases of EDPs

Module 5 Micro, Small & Medium Enterprises- MSMED Act 2006, MSMEs as a seed bed of entrepreneurship – Entrepreneurship incubators, Start ups

General Awareness Course

4A14BSW: Management Information System (MIS) for Social Work

Objective: To learn about the MIS in social work profession

Course Outcomes:

Social work graduate after the proper completion will

- 1: Have good knowledge of the advantages of MIS if used in social work.
- 2: Develop technology-friendly attitude to budgeting, accounting and auditing
- 3: Acquire skills in writing information-materials and ppt production

Contents:

Module 1 Definition and meaning of MIS, Need and objectives of MIS

Module 2 Budgeting, Accounting and Auditing in Social Work programmes/projects

Module 3 Documentation in Social Work Process- Objective, process and methods of documentation, report generation and its types

Module 4 Advantages of using IT enabled/Web based MIS platform, Use of Geographic Information System (GIS)

Module 5 Methods of information dissemination- Information Education and Communication materials (Brochure, leaflets, training aids, Ppts, use of social media), organizing consultative meetings, seminars, workshops, write shops, conferences, theater workshops.

Complementary course 4C04BSW: Human Resource Management

Objective: To learn concepts of Human Resource Management

Course Outcomes:

On successful completion of the course, the social work student will be able to

- 1: Skillfully use the insights from the course in HRM and insights about the role of the HR manager for social work practice.
- 2: Use the theoretical knowledge of CSR, PAS etc to expand the scope of social work and for the smooth management of community oriented social work.
- 3: Integrate and ensure total quality management in social work

Contents:

Module-1Management: definition and Principles of Management, objectives and functions of management, styles/approaches

Module 2 Human Resource Management: Definition and principles of HRM, importance of Human Resource in industry/organization

Module 3 Roles and functions of HR Manager: Essential qualities, core competencies, roles and Functions

Module-4Human resource planning, job description, job specification, Selection-Recruitment, induction and training, Performance Appraisal System, Corporate Social Responsibility: Definition and concepts

Module 5 Total Quality Management (TQM)

SEMESTER- V

Core course 5B09BSW: Social Welfare Administration

Objectives:

- Develop an understanding of basic concepts of administration in the agency in the frame of Social Work practice.
- Acquire knowledge on major social security schemes
- Develop ability to apply the basic principles of Social Welfare Administration of agency functioning.

Course Outcome

The successful course completion ensures

- 1: the skill to strategically connect social welfare administration and social work practice.
- 2: acquisition and proper use of the knowledge of social security schemes for community development
- 3: substantial knowledge about national/international welfare agencies and voluntary/non-voluntary organizations for enabling effective social work practice.

Contents:

Module-1 Definition and meaning of SWA, concept of social welfare and social welfare administration, management functions in social welfare administration -‘POSDCORB’ (Planning, Organizing, Staffing, Directing, Coordinating, Reporting& Budgeting)

Module-2 Social security measures and Pension schemes- Health Insurance schemes, EPF, ESI, old age pension, widow pension.

Module 3 Functions and Programmes of Ministry of Social Justice and Empowerment – Central and State level, CSWB and State advisory boards

Module 4 Voluntary Organisations/Non-profitOrganisations – Defining VOs/NPOs, Acts for Registration –(Societies Registration Act 1860, The Travancore-Cochin Literary, Scientific and Charitable Societies Registration Act 1955, Indian Trust Act, Section 25 Companies Act), functions of VOs/NGOs Farmer Producer Companies, Cooperative Societies Registration Act, Fund raising strategies

Module 5National and international welfare organizations- UN Agencies (WHO, UNICEF, UNDP, ILO and FAO), Non GovernmentalOrganisations- Red cross, World Vision, OXFAM, Action Aid, US Aid, OISCA International, Help Age India.

Semester V
Core Course
5B10BSW: Panchayati Raj System

Objectives:

- To understand the context, meaning and relevance of decentralized Local self Governance in rural, urban and scheduled areas
- To learn the structure and functions of three tier Panchayathi Raj Institutions

Course Outcome

The social work candidate undergoing this course will

- 1: understand the history and process of democratic decentralization and the three tier Panchayathi Raj Institutions (PRIs) in the national and state context and would strategically connect decentralized administration and social work practice.
- 2: be able to connect local authorities to communities and individuals and ensure their inclusiveness in the process of development.

Contents:

Module:1Democratic Decentralization: Concept and meaning of democratic decentralization, concepts and principles of governance, Gandhian Concept Gramaswaraj

Module:2Historical evolution of Panchayati Raj in India, national level committees in the evolution of Panchayati Raj (Balwantrai Mehta , Ashok Mehta, Singhvi committees, etc), 73rd and 74th Constitutional Amendments for Panchayathi Raj

Module: 3Three tier Panchayathi Raj Institutions (PRIs) in Kerala: Rural local bodies – GramaPanachyath (GP), Block Panchayat (BP), and DistrictPanchayath (DP), Transferred institutions to GP, BP and DP.

Urban local bodies- Municipality & Corporation

Election Process for PRIs.

Module: 4Structure, functions and powers of PRIs, revenue sources, various standing committees at each tier and their functions, People's Participatory planning process in PRIs of Kerala- Gram Sabha/ Ward Sabha, Ward Development Samithi, Karma Samithis (Task groups), Development Seminar, DPC, State level Advisory Committee - its roles and functions, KILA, Major challenges and issues in decentralized governance in Kerala

Module: 5PESA (Panchayat Extension to scheduled Areas): Context of its emergence, Provisions of the PESA, Major issues and challenges in its implementation.

Semester V
Core Course
5B11BSW: Research Project Work

Research Project Work (Dissertation)

A dissertation is to be undertaken by all students in fifth semester. The Dissertation entails field work, report, presentation and viva voce. The class hours allotted for dissertation may be clustered into a single slot so that students can do their work at a center /location for a continuous period of time.

Dissertation work shall be carried out under the supervision of a teacher in the parent department concerned or prescribed by the department head.

The project report shall be prepared according to the guidelines approved by the university. Three typed hard bound copies of the project report along with a soft copy in DVD shall be submitted to the Head of the Department, at least two weeks before the commencement of the ESE of the final semester. (One copy to the University for external valuation and to be kept in the University library thereafter, one copy to be kept in the Department and one personal copy for the student).

The external evaluation of the Dissertation shall be carried out at the end of the programme. The title and the credit with marks awarded for the Dissertation should be entered in the grade/mark sheet approved by the university.

Every student has to do the Dissertation independently. No group projects are accepted. The project should be unique with respect to title, project content and project layout. No two project report of any student should be identical, in any case, as this may lead to the cancellation of the project report by the university.

Evaluation of Project Work:

1. The ESE of the project work shall be conducted by two external examiners.
2. The evaluation of the project will be done at Three stages:
 - i) Continuous Assessment (CA) (Supervising teacher/s will assess the project and award internal Marks)
 - ii) The copy of the project will be sending to the university along with the Fifth semester answer books and will be evaluated by the University. (External Examiners appointed by the university will assess the project and award External Marks)
 - iii) There will be a Dissertation Viva for the project work done by the students towards the end of 5th semester.
3. Marks secured for the project will be awarded to candidates, combining the internal, University Evaluation Marks and Marks of the Dissertation Viva.
5. A Minimum of 45% of marks should be secured by the candidate for each Evaluation individually (Internal, University and Dissertation Viva) for the successful completion of the course.

The criteria for evaluation and awarding marks would be the following

a) Internal (Viva) - 20% of total marks

Components	% of Internal Marks
Punctuality	20
Use of Data	20
Scheme/Organization of Report	40
Viva-voce	20

b) External (80% of total marks)

Components	% of Internal Marks
Relevance of the Topic in social work	10
Statement of Objectives	5
Methodology/Reference/Bibliography	10
Presentation of Facts using charts/ Figures/ Diagrams	10
Quality of Analysis/Use of Statistical Tools	10
Findings and recommendations	5
Viva-Voce	50

Semester V
Core Course
5B12BSW: Field Work-Social Work Study Tour, Reporting and Presentation

STUDY TOUR PROCEDURE

A study tour will be arranged in the Fifth semester. Participation in the study tour is compulsory. Study tour can be within Kerala or outside and should be jointly planned with the students keeping in mind the objectives of the tour. Study tour will be of a maximum duration of 10 days including the travel.

The study tour will be a compulsory part of the fieldwork programme of the Fifth semester with four internal credits.

OBJECTIVES

- Tour will be an opportunity for the students to get exposed to the national scenario in contemporary social work practices and ideology. It helps them to place the social work profession as dynamic and multi-dimensional.
- To acquaint the students with the changing trends and concerns in Social work Profession.
- Study tour should provide students with an opportunity to interact with communities and client groups and social conditions that they are not used to in their regular fieldwork practicum.
- The study should become a means for the department to network and forge very fruitful relations with professionals, organizations, activists and client groups.
- Study tour should supplement the theory papers and the fieldwork experience that the students were exposed to during the first four semesters of BSW course.
- The students will have better understanding of skills and strategies currently in use and have an opportunity to analyze them with the help of experts.

Organizing Study Tour

The students in consultation with faculty supervisor should handle the organizing, coordinating work of the study tour. This includes finalizing, the place, organizations and people to be met during the study tour, contacting them, and the logistical arrangements. The students themselves should meet financial requirements. The department has to avail written permissions from all the agencies the team visits well in advance and make the necessary arrangements for the smooth conduct of the programme.

Semester V
Generic Elective Course
5D01BSW: Social Work Concepts and Practices

Objective: To learn basic concepts in social work and its practice

Course Outcomes:

On successful completion of the open course the student

- 1: acquires a basic knowledge of Social Work as a discipline and vocation
- 2: is inspired to connect the chosen discipline and actual social work thus serving the purpose of an open course.
- 3: acquires basic social work skills which can be developed further into vocational standards

Contents:

Module 1 Definition and meaning of social work

Module 2 Methods of Social Work- Primary and Secondary

Module 3 Principles of Social Work

Module 4 Skills required for a Social Worker

Module 5 Social Work in various settings

Semester VI
Core course
6B13BSW: Social Legislation

Objective: To acquire basic knowledge about social and labour legislation in India

Course Outcome

The successful completion of the core course Social Legislation empowers the social work graduate

- 1: to practice social work with the knowledge of history, need and purpose of social legislation in India.
- 2: work within the regulations related to children, women, transgenders, PNDT and PWD effectively using the knowledge for the individual and community development
- 3: to skillfully integrate the guidelines of National commissions into social work and thus set the social work within the constitutional values.

Contents:

Module 1 Need, purpose and history of Social legislation in India

Module 2 Children and Women related important legislations- Domestic Violence Act, POCSO Act, Child Rights Protection Act, CWC, JJB, Child Marriage Prevention Act

Module 3 Persons With Disability (PWD) Act 2016, Transgender policy, Cyber crimes and cyber laws, Pre-Natal Diagnostic Techniques (Regulation and Prevention of Misuse) Act 1994 (PNDT) and its amendment in 2003, Family court Act

Module 4 Employees' State Insurance (ESI) Act 1948, EPF Act, The payment of Gratuity Act 1972 and amendments to it, Maternity Benefit Act 1961 and amendments to it, Minimum Wages Act, Payment of Wages Act 1936

Module 5 Basic understanding of National Commissions- National Human Rights Commission (NHRC), National Commission for Women (NCW), National Council for Protection of Child Rights (NCPCR), National Council for Scheduled Caste and Scheduled Tribe

Semester VI

Core Course

6B14BSW: Sustainable Development and Participatory Approaches

Objectives:

- To learn concepts and importance of sustainable development approaches
- To study problems that affect sustainable development
- To learn basic concepts in participatory process
- To develop skills in practicing participatory process

Course Outcomes:

On successful completion of the course the student

- 1: acquires a thorough knowledge of sustainable development alternatives
- 2: is inspired to integrate the spirit of sustainability motive into the social work projects.
- 3: acquires skills for participatory project planning, monitoring and evaluation.

Contents:

Module; 1 Understanding poverty- Definitions, types, Human Poverty Index, Human Development Index and gender issues, definition and concept of development and sustainable development, Sustainable Development Goals of UN, concept and meaning of livelihood.

Module 2 Climate change- Meaning, causes and impacts, adaptation and mitigation practices

Module 3 Definition and meaning of participation, types of participation, historical evolution and principles of Participatory Rural Appraisal (PRA)/Participatory Learning and Action (PLA)

Module 4 Major participatory tools and methods (Mapping, Transect walk, Historical Time Line/Local History, Socio-Economic Dimension Ranking/Wealth Ranking, Resource inflow-outflow analysis/Income and Expenditure matrix, Venn Diagram, Pair wise and matrix ranking/ranking and scoring, Seasonal Calendar, Daily Routine Analysis/Time Disposal Chart, Problem Tree Analysis)

Module 5 Participatory Project Planning, monitoring and evaluation – Defining project, steps in participatory project planning (Need identification study, objectives setting, activity planning, identifying results), Participatory Monitoring and Evaluation / result based management, social audit

Semester VI

Core Course

6B15BSW: Marginalized and underprivileged sections of Indian Society

Objective: To understand the status of marginalized and underprivileged sections.

Course Outcomes:

On successful completion of the course on the condition of the marginalized communities, the student

- 1: acquires thorough knowledge of the real existence, need and scope of service to the marginalized communities for total national development.
- 2: acquires the skill to integrate government schemes to the social work practice.
- 3: equip oneself to address the needs of specific communities on the strength of the knowledge of challenges faced by a particular community.

Contents:

Module: 1 Meaning and Definition of socially and economically marginalized (SCs, STs, Women, Transgender, Differently abled, etc).

Module: 2 Problems of Scheduled Castes, Government schemes for the development of SCs.

Module:3Problems of Scheduled Tribes, Government schemes for the development of STs.

Module: 4 Problems of Women Transgender, Government schemes for the development of Women and Transgender.

Module: 5 Problems of Differently abled, Government schemes for the development of differently abled, Role of Social Worker in the Welfare of Weaker Sections.

Semester VI
Core Course
6B16BSW: Field Work - Internship in Social Work Settings

Field Work Curriculum

Introduction

Field work is an integral part of the total programme of training in Social Work. It consists of practicing Social Work under the guidance of trained field supervisors in selected developmental/social work agencies and other type of placement. It enables the students to have first hand information about the applicability of theoretical knowledge taught in the class room to actual situations which require Social Work intervention. Field work also provides opportunity to the students to acquire and sharpen skills in applying social work methods. It also helps the students to develop positive attitudes towards the field realities. Field Work has the dual purpose of promoting the students own learning while contributing to the development of the people with whom he or she works especially the disadvantaged sections of the society.

Students will have concurrent field work during the programme. They are expected to put in a minimum of five hours of field work in a week excluding travel, Report writing and Conferences. The field work will begin at the second week of the semester itself and will be concluded at the close of the respective semester.

Students go through various Social Work Camps, Agency visits and Community Intervention Programmes throughout their training for developing personal skills and Exposure. During the tenure of field work students benefit from home visits, community visits, to various institutions/offices with a professional mind set. It would improve their skills in interpersonal relationship skills, communication skills, leadership skills, etc.

General objectives of Field Work

- To offer purposeful and guided learning experience to students through interaction with real life situation.
- To foster attitudes among students towards the development of professional self, self awareness, appreciation of one's capacities and limitations.
- To develop in the student the required skills in helping the needy through organizational work and use of social work methods.
- To enable the student to develop and enhance the capacity to relate theory to practice, and also to relate experience to theory.
- Critically look at the situations and practice, from a professional point of view, and gain insight into the possibilities of the praxis aspects of the ideas.
- To provide the right ambience to grow into a professional, imbue with the pro-activeness of a volunteer, filled with courage of conviction, and ready to take a stand.
- To acquire and develop skills like interpersonal relationship skills, communication skills, leadership skills, etc.
- To develop among the students the quest for innovations

Semester No – 1 :Observation Visits (Minimum 5 visits)

Semester No – 2: Development Exposure Social Work Camp (maximum duration of 10 Days and not less than 7 days)

Semester No – 3: Placement in PRIs(20 days)

Semester No – 4: Placement in Counselling Centres/Counselling Settings. (20 days)

Semester No – 5: Placement in GO / NGO Settings.(20 days)

Semester No – 6: Internship in Social Work Settings. (30 days)

Observation visits to Agencies (Preliminary inputs) in Semester I

Organizational/ Agency visits are held all through the BSW programme in various forms. In the first semester, visits begin with the major objective of exposing students to various settings and modes of social work practice. They are meant to give the student an idea of the possibilities ahead, to understand the element of professionalism, the issues and the problems involved.

As the first semester student come from varied academic backgrounds, the first semester is spent in field orientation in the form of observational visits to various settings of social work practice. This is organised in order to give the students an exposure and orientation to the ongoing services of different agencies towards addressing people's needs.

Students will be prepared for the visits with a brief orientation session, and are given guidelines for observation and report writing. Each visit is followed by a group discussion facilitated by faculty members.

General objective:

To know the functioning of various social work settings

Specific Objectives:

- To get an exposure to social welfare/development organisation of various settings (medical & psychiatric, family and Child welfare, Criminal and correctional Administration, Community Development).
- To get acquainted to the structure, functioning, staffing pattern, management & administration and activities of the organizations.
- To develop the skills of reporting and discussions.

Development Exposure Social Work Camp in Semester II

In the Second semester, the students are taken to various developmental initiatives for the benefit of the community / society. This would be conducted in a camp mode in a suitable location. In this camp students will be exposed real life situations, problems, developmental schemes, community based organizational structures at grass roots, etc. This camp would form field work in second semester.

The camp experience is gained in three phases:

- Pre-camp orientation, planning and preparation in group.
- The actual camp experience.
- Post camp evaluation.

General objectives:

To gain an exposure to the developmental issues and activities for the benefit of the community and to generate positive attitude towards social work practice in the students.

Specific objectives:

- To learn the concepts of leadership, communications, etc
- To understand real time issues and problems at grassroots
- To provide opportunity for learning various developmental initiatives at grassroots
- To learn from the experiential learning of the community through interaction with the local community
- To provide opportunity for interaction among students
- To provide a firsthand experience in participatory planning, monitoring, implementation, etc. of programmes.
- To provide opportunities to the students for creative expression of their potentialities and creativity.
- To acquire a method of reflective and analytical learning.

Core Activities of the Camp: Learning the concepts of leadership and communication, visits to households and interaction with family, community based organizations at grassroots and interaction, Farm and Nonfarm developmental activities/projects/livelihoods.

Guidelines:

Try to meet people in their houses, spend time with them, and share experiences (mutuality is to be stressed & not interview for gathering data) – Visit to minimum 3 families of different economic class- A maximum of 5 students in a group.

While visiting to CBOs at grass roots, projects, etc, approach them with a positive attitude, keep openness and focus on its inception, geography, activities, mile stones, resource mobilization, monitoring, documentation, appreciations received, results generated, problems being faced and measures adopted to overcome problems, networking/collaboration, etc.

Students should also concentrate of developing their skills like observation, Interview, empathy, listening, interpersonal relationship.

Report: At the end of the camp, each of the participants should submit a detailed narrative report of the camp to the faculty allotted and present the gist as per the format provided by the department.

Guidelines for narrative report preparation of the Camp/field work/internship/Study tour:

1. Objectives (refer to the objectives)
2. Orientation given by the Department
3. Planning for the Camp/Field Work/Study tour/Internship
4. Summary table and Day wise Activities carried out
 Activity
 Roles/duties performed
- 4.3. Major observations
5. Major learning (from the whole course of the programme)
6. Skills acquired/sharpened (from the whole course of the programme)
7. Difficulties/ constraints faced, if any and how it was tackled (During the whole course of the programme)
8. Overall evaluation of the Camp/Field Work/Internship
9. Suggestions for improvement of the Camp/Field Work/Internship
10. Conclusion

Field Work Evaluation**Criteria for evaluation**

Sl No	Criteria
1	Reporting
2	Skills demonstrated in the field
3	Evaluation by Faculty & Agency Supervisors
4	Seminar on Field Work

